



**AutoMated Vessels and Supply Chain Optimisation for
Sustainable Short SEa Shipping**

**MOSES Focus Groups/Workshops
Terms & Conditions**



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Terms & conditions

Consent

By accepting to register to the online MOSES Focus Group/Workshop you declare that:

- ❖ I agree on the collection and on the processing of your personal data and more specifically
- ❖ I consent to the collection and processing of:
 - My prefix
 - My first name
 - My last name
 - My email address
 - My Job Title
 - My company/organization
 - My face
 - My voice
- ❖ I consent to the maintenance of my personal data for five years after the official end of the MOSES project:
 - My prefix
 - My first name
 - My last name
 - My email address
 - My Job Title
 - My company/organization
 - My face
 - My voice

Privacy Policy

The [EU project MOSES](#) (“we”, “us”) consortium is committed to protecting and respecting your privacy. This Privacy Policy sets out the basis on which your personal data will be processed by us in connection with the organization of our focus groups/workshops. Please read the following document carefully, to understand our views and practices regarding your personal data and how we will handle it. When you register to our focus groups/workshops, these Privacy Policy provisions will apply to our processing of your personal data.

Purpose of Data Processing

Focus Groups/Workshops are about gathering stakeholders’ viewpoints (user needs & requirements) with the aim to translate them into system requirements and about supporting the development of the MOSES use cases. The workshop meeting will be audio and video recorded in order to document the participants' view on the project's user needs and requirements.

Taking into consideration the above, the [MOSES Consortium](#) use information held about you in the following ways:

- To send you organizational, connection and registration information about these Focus Groups/Workshops.
- To provide you with related material/information, as an outcome of these activities.
- To anonymously publish your contribution in the project's deliverables.
- To publish screenshots for dissemination purposes.

Categories of data that will be stored

If you consent to the processing of your personal data for the above-mentioned purposes, the categories of personal data that will be collected and stored in the MOSES project are:

- My prefix (mandatory)
- My first name (mandatory)
- My last name (mandatory)
- My email address (mandatory)
- My Job Title (mandatory)
- My company/organization (mandatory)
- My face (optional- If I have or choose to use my camera)
- My voice (mandatory)

The Consortium will process the personal data of subjects according to the present statement and for the purposes declared herein.

Security of Processing

MOSES registration list is a secure list held on the Eventbrite platform. Should you need more information on how your data are processed, please see the Eventbrite privacy policy: https://www.eventbrite.co.uk/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lg=en_GB.

The audio and video recording will be safely stored on MOSES access-restricted website (<https://moses-h2020.eu/>) and will be available only to the MOSES Consortium partners.

Should you ever wish to unregister, and/or if you do not agree with your image and/or voice being recorded, you may withdraw your consent/opt out, any time, (without retroactive effect) by sending an email here: mosesproject20@gmail.com.

Exercise of your rights

It is noted that according to the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016), you may exercise the following rights that derive from the Regulation:

- Right of access and right to rectification for inaccurate personal data
- Right to erasure of personal data if they are not necessary for service provision
- Right to restrict processing of your data
- Right to object to the processing of your data
- Right to data portability, namely, right to receive your data in a structured, commonly used, and machine-readable form so that they can be transferred to another data processor.
- Additionally, you have the right to submit a written complaint to the responsible supervisory body for personal data protection in each country.

How to complain

We hope that we can resolve any query or concern you raise about our use of your information. The General Data Protection Regulation also gives you right to lodge a complaint with a supervisory authority, in particular in the European Union (or European Economic Area) state where you work, normally live or where any alleged infringement of data protection laws occurred.

Contact us

For any questions about this privacy policy, please contact us via email at: mosesproject20@gmail.com.